

Help Wanted Municipal Treasurer Town of Randall

The Town of Randall, population approximately 3200, is seeking a detail-oriented and trustworthy individual serving as Municipal Treasurer. This position plays a vital role in maintaining the financial integrity of our local government. The position would be approximately 32 hours per week, vacation, comp time and 401K. Salary \$38,000-40,000.

Key Responsibilities:

- Manage financial operations
- Collect taxes, fees and other revenues
- Prepare monthly and annual financial statements.
- Ensure compliance with all relevant state and local financial regulations.

Qualifications:

- Strong organizational skills and attention to detail.
- Proficiency in QuickBooks and Microsoft Excel required.
- Ability to work independently

Please send resume with references to:

Town of Randall

34530 Bassett Road

Burlington, WI 53105

juliehorbach@townofrandall.gov